



# Physical Facilities Plan

## Mission Statement

Moore Career College is *committed* to using its human and physical resources to provide services to our students that facilitate personal growth, professional development, and a sense of responsibility.

The primary purpose of Moore Career College is developing a high level of *competency*, which is accomplished through the pursuit, assimilation and dissemination of knowledge in academic programs.

The most compelling purpose of the College is to prepare students to function proficiently in a competitive society in the *career* of their choice and to create an awareness of professional and social responsibilities along with an appreciation of principles of ethical conduct.

**"Our Philosophy is to *inspire* students to strive for excellence and to achieve maximum personal potential."**

Edward Moore, M. Ed.

## Vision

Moore Career College encourages each student to aspire to the best he or she can be in academic, business, social, professional, and personal endeavors. Whatever the academic interest, we strive to offer the best education possible. Through our emphasis on curriculum, low student-teacher ratios and practical experience we hope to ensure that the Moore Career College graduate has been meticulously prepared.

## **Adequacy & Improvement**

### **Physical Facilities**

Moore Career College has developed this plan to address and maintain the adequacy and improvement of our physical facilities for our campus.

The maintenance of facilities at our campus is managed through vendors. They accomplish this through an emphasis on; professionalism, quality control, highly trained staff, safety, effective communication, and preventative maintenance.

The MCC custodial vendor utilizes an verbal service request system to track, manage, and prioritize facility needs.

Regular inspections are conducted at the facilities by the Director to ensure federal, state, and local codes are met. If recommendations or deficiencies result from inspections, the Director works with MCC vendors to meet the requirements.

The Director meets frequently with the vendor custodians to review outstanding service requests, prioritize, and establish completion timelines. Even though the MCC vendor does report directly to the MCC Director, we work closely together to ensure an adequate, safe, health physical environment for students, staff, and visitors.

### **Technical Infrastructure**

Moore Career College has developed this plan to addresses and maintain the adequacy and improvement of the school's technical infrastructure. In order to maintain adequate technical infrastructure, MCC employs MayerIT to manage and maintain MCC's computer hardware and network. They mainly sets up computers and printers on MCC's network. They order hardware, software, and accessories and helps staff problem solve and reports issues to the Director

## **Evaluation & Revision**

MCC's method for evaluation and revision of adequacy of the technology infrastructure is accomplished through regular communication and review and analysis, and assistance MayerIT.

This plan is reviewed annually by MCC's Institutional I Advisory committee.